



MOORAGE SUB-LEASE AUTHORIZATION

TO: HARBORMASTER

A. FROM (Tenant Name): _____ SLIP: _____ DATE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE (main): _____ PHONE: _____

I hereby authorize the Marina to sublease my slip from: _____ thru _____
 (Date) (Date)

B. SUBLEASSEE:

In accordance with all Marina Rules and Regulations to the following sub-lessee.

_____		_____	
SUB-LEASSEE NAME (PRINT)		BOAT NAME	
_____		_____	
ADDRESS		WN STATE REG #	
_____		_____	
CITY		TYPE (Power or Sail)	
_____		_____	
STATE	ZIP	MANUFACTURE	
_____	_____	_____	
PHONE	COLOR		
_____	_____		
EMAIL	BOAT LENGTH	SLIP LENGTH	
_____	_____	_____	

I acknowledge that the above contact and boat information is accurate.

 SUB-LESSEE SIGNATURE

X _____
 SUB-LESSEE SIGNATURE

 DATE

 DATE

SUBLEASSEE'S INITIALS:

- _____ ➤ Subleases are limited to a six month in any twelve-month period. If the tenant has sold his boat the sublease is limited to four months.
- _____ ➤ A security deposit from the sublessee will be required for any sublease longer than one month. A 30-day written notice must be given by either party to terminate a sublease before the described expiration date or one month's moorage fee or sublease credit will be forfeited.
- _____ ➤ Any violation of the Marina Rules and Regulations or the Harbor Code may be cause for termination of this lease. This agreement may be terminated by the Harbormaster if it is deemed to be in the best interest of the Marina.
- _____ ➤ The first or partial month's moorage is due in advance. Subsequent month's moorage will be invoiced and is due by the 15th of the following month. The sub-lessee must purchase an access device from the Marina office for access to the slip that is being subleased.
- _____ ➤ The first or partial month's moorage is due in advance. Subsequent month's moorage will be invoiced and is due by the 15th of the following month. The sub-lessee must purchase an access device from the Marina office for access to the slip that is being subleased.
- _____ ➤ *Subleasees are charged a \$3.50 per month flat fee for electricity, which includes the first 30 KW hours of use. Any use over 30 KW hours is billed at the actual cost of .08 cents per KW hour. Currently, this **does not apply dry shed tenants.***
- _____ ➤ By signing this sublease form both tenant and sublessee acknowledge they will be in compliant with all Marina Rules & Regulations as well as The Best Management Practices for Electrical Safety (both documents available online at www.desmoinesmarina.com or hard copies can be picked up at the Marina office).
- _____ ➤ I understand *entering into a* sublease agreement is specific to myself and my vessel, and that I am not permitted to operate any form of business on *Marina* property or *utilizing my vessel for commercial/business purpose* without written authorization from the Harbormaster or designee. Account subject to termination for any unauthorized use commercial or otherwise.

SUBLEASSEE SHALL TO PROVIDE:

Sublessee will provide proof of ownership of the vessel that will be moored in the Marina **before vessel is moored in the Des Moines Marina.** Acceptable documents to verify ownership are:

- X_____ • A current Washington State Title as provided in Chapter 88.020 RCW. Or
- Valid USCG Documentation as a vessel of the United States as described in Chapter 88.020 RCW.

Sublessee will provide proof of insurance in the amount of \$500,000 comprehensive liability, listing the City of Des Moines Marina as an additional insured before vessel is moored in the Des Moines Marina.

X_____

Subleasee's boat must be removed on day of expiration of this lease agreement or boat will be subject to impound and a \$50.00 per day penalty plus overnight moorage fees.

C. Signatures (Tenant & Subleasee)

By entering into this sublease authorization, both tenant and subleasee acknowledge they will remain in compliant with all Marina Rules & Regulations as well as The Best Management Practices for Electrical Safety (both documents available online at www.desmoinesmarina.com or hard copies can be picked up at the Marina office upon request).

TENANT SIGNATURE

SUB-LESSEE SIGNATURE

APPROVED BY: _____

HARBORMASTER OR DESIGNEE

A copy of this agreement will be attached to tenant's Marina file as a permanent part of their record.

STAFF ONLY: *Payment* *Ownership* *Insurance*