



City of Des Moines Marina

22307 DOCK AVENUE SOUTH
DES MOINES, WASHINGTON 98198-4627
(206) 824-5700



December 2022

Dear Marina Tenants,

We made it through another year. This past year, we have seen a steady increase in recreational boating with fuel sales increasing and a continued demand for long-term moorage. We anticipate seeing this trend continue in the upcoming year. We would also like to thank you for your continued patience throughout the many changes that have occurred, assuring the safety of you, our customers, and our staff.

This boating season brought us another year of great boating weather along with good fishing and crabbing for many. On behalf of the entire Marina staff, we continue to wish everyone a safe and healthy remainder of the 2022 season. Below you will find some important information regarding the upcoming year.

2023 Moorage Rates

Per Marina Rules and Regulations, and set within the DMMC, (Harbor Code 15.04.480) moorage/storage rates will increase by applying the August 2022's CPI. This year the August CPI was 9.0%, the table below summarizes this increase for the upcoming 2023 year and will be effective January 1st 2023 for all moorage/storage lease agreements whether on monthly or annual payment plans.

2023 GENERAL MOORAGE RATES			
Per Lineal Foot - Without Leasehold Excise Tax			
Type	2022	Annual Increase	2023
Covered			
20	\$9.07	9.0%	\$9.89
24	\$10.40	9.0%	\$11.34
28	\$11.71	9.0%	\$12.77
30	\$12.73	9.0%	\$13.88
32	\$12.96	9.0%	\$14.13
36	\$14.77	9.0%	\$16.10
40	\$15.07	9.0%	\$16.43
50	\$18.12	9.0%	\$19.75
Open			
20	\$7.30	9.0%	\$7.96
24	\$8.14	9.0%	\$8.88
28	\$9.11	9.0%	\$9.93
32	\$10.01	9.0%	\$10.92
36	\$10.61	9.0%	\$11.57
40	\$11.34	9.0%	\$12.36
50	\$12.82	9.0%	\$13.97
60	\$13.30	9.0%	\$14.49
DRY SHED	\$250.10	9.0%	\$272.61

Vessel Operability

Per Marina Rule 11.0: All vessels are required to remain operable and in a seaworthy condition at all times. Routine Dock checks staff continues to notice many slips have vessels that “appear” to be neglected to possibly a state of inoperable condition. Vessels that appear in derelict condition and look to be non-operable and/or appear to not have the ability to maneuver under its own power will be identified and the owner’s will be contacted. Those identified will be required to schedule and perform an operability/seaworthy test with a Marina staff member present.

Insurance Reminder

Remember that all insurance policies expire on an annual basis and it is our tenant’s responsibility to forward a copy of their declarations page **prior** to the insurance expiration date to the Marina office. Marina policy requires current proof of insurance (declarations page) to be on file at all times. As of January 1, 2021 **all insurance policies are required to reflect a minimum \$500,000 general liability coverage listing the City of Des Moines Marina as an additional insured**. You are more than welcome to email a copy to the office or have your agent email it to us at marinainfo@desmoineswa.gov.

2023 Tenant Parking Permits

The 2023 Tenant Parking Permits will be available **after** December 15, 2022. Every tenant are allowed two (2) permits at no additional cost. Each additional and or replacement for a lost or stolen permit will be \$50.00 each. These parking permits allow permanent tenants to park in permit restricted spaces as well as leave a vehicle overnight for a maximum of 7 nights a month. **Tenants and/or their guests, who receive a violation for not having a valid parking permit displayed, will NOT be voided.**

How do you get your permit(s)? Tenants can make advance arrangements to pick them up during office hours by calling or emailing the office a minimum 1-2 days in advance. Tenants can also arrange to have their permits mailed to their home address. Permits are not mailed unless requested. For mailed permits, a \$3.00 service fee will be applied to the customer account.

Freezing Temperatures & Inclement Weather

As a reminder, inclement weather is a regular occurrence in the Pacific Northwest during the winter/early spring months. When high winds are predicted it is recommended for all tenants to check on their vessels and mooring lines before and after these weather patterns are forecasted. You can keep yourself updated on these predicted weather patterns by following any of the local/national weather stations. We also recommend that if water is a necessity for your vessel to keep your water tanks filled at all times. Freezing temperatures will require staff to turn off the water to all docks, at times, without notice to prevent pipes freezing and additional damage. This can last as short as a couple days to a couple weeks pending weather, so keep your tanks filled if needed and check on your vessels frequently.

Walkways/ Docks/ Piers

Marina policy and Fire Code requires that all main dock ways and finger piers between slips to be kept clear of ALL obstructions. **Please keep personal items stored on your vessel, on your shelf (shore-side), or taken home.** Example of personal items but not limited to are: **crab/shrimp pots**, bins, buckets, fishing gear, boat gear, dinghy's, kayaks etc. If you do not have room for your extras to be stored on your shelf or on your boat they must be taken home. Flammable items such as propane tanks and fuel cans must be stored on/in your vessel or taken home, they cannot be stored on the dock or shelf, no exceptions. **Staff will be performing a thorough sweep of all docks this winter and any items remaining on the finger piers (even at the ends) will be removed by staff after February 1, 2023.**

Vendors

All tenants are welcome to use any licensed and bonded vendor for vessel repair/maintenance. However, it is our tenant's responsibility to notify the office in advance should a vendor need Marina staff to provide them access to the dock without the tenant being present. This is for security purposes and to prevent any unwanted work to be performed to yours, or a neighbor's vessel. Vendors without prior tenant approval **will not** be granted access to Marina docks. Notification of work can be called in or emailed to the office during operating hours (206-824-5700 or email marinainfo@desmoineswa.gov).

Payment Option

Monthly statements are emailed generally on the last day of the month for the upcoming month. Payments are due by the 15th of the month with late fees posted on the 20th of the month. At this time, we still do not have an online payment option that connects to our customer account system. However, all tenants have several options for submitting a payment to their account.

1. Paying over the phone with a debit/credit card during office hours.
2. Placing a credit/debit card on file. You will still need to authorize payment monthly by email or phone.
3. Getting on the ACH program with a debit/checking account only. Here is that [form](#). Please send in with a voided check if you go this route. The City's finance department will auto draft any balance due on the account between the 8th and 10th of every month. *Allow for 30 days for this process to complete as banks need to communicate with one another.*
4. Pay through your own online banking system. Make sure to process within the 1st week of the month as your bank will physically cut a check and mail to our bank or to our office. That way it allows for travel time and usually can guarantee payment by the 15th which is the due date.

Tenant Contact Information

For safety and emergencies, it is important that our tenants keep Marina staff informed of updated contact information. If you have a change in address, phone number(s), and/or email(s) please be sure to notify the office of those changes ASAP. We have also transitioned to primarily emailed notification. If you wish to receive updates on the Marina as well as the monthly Harbormasters report please make sure to update your email address on file.

Other Updates

Over this past year the call volume in the office have increased substantially, if office staff miss your call please be sure to leave a message so they know you called and will call you back.

We've had a couple staff changes this year. Chris and Luke are no longer a part of the Marina maintenance/ service crew. Both have taken positions within another department within the City of Des Moines, (we wish them well). We are pleased to introduce Dave and Travis as replacements in these positions.

As the Marina and Event Center office continue to provide a multitude of services to a broader community, we want our tenants to avoid waiting or missing your call so feel free to email marinainfo@desmoineswa.gov. If you have Marina maintenance requests (i.e. dock maintenance needs, etc.) please press option #2 when calling the Marina or email marinaservice@desmoineswa.gov. Payments, notices, copies of documents, or anything you just need to drop off can be put in envelopes with your name and slip number and placed in our secure drop box outside the office front door.

Updated Marina Rules and Regulations can be found on the Marina's website by clicking the 'Moorage' tab. You can also find the monthly Harbormasters Report's and letters on our website.

Lastly, the Marina is excited to bring back the annual *Tenant Appreciation Holiday Party* on **December 7, 2022 from 6pm-8pm**. We will provide chili, hot cocoa/ apple cider, some raffle prizes, and a warm place to gather. For those who wish to decorate their vessels and have those on display in Guest moorage we will be honoring free overnight guest moorage from December 12, 2022 to January 1, 2023. Due to limited dock space, this will be pending availability and on a first come first serve basis.

Please continue to visit the Marina's website to stay current on the progress of the Marina Master Plan along with any future Marina development information. We continue to encourage questions, comments, and concerns by emailing marinamasterplan@desmoineswa.gov.

Again, I would like to thank you all for your continued understanding and support of the many changes that have occurred and wish you all a healthy and safe Holiday season and the remainder of 2022!

From our family to yours, Happy Holidays & Happy New Year!

Sincerely,

Scott Wilkins & the Entire Marina Staff

Website: www.desmoinesmarina.com

General Questions/Comments: marinaoffice@desmoineswa.gov

Marina Master Plan Question/Comments: marinamasterplan@desmoineswa.gov