



# City of Des Moines Marina

22307 DOCK AVENUE SOUTH  
DES MOINES, WASHINGTON 98198-4627  
(206) 824-5700



December 2020

Dear Marina Tenants,

As we navigate into the upcoming 2021 year, I'm certain we can all agree that with the Pandemic and surrounding wildfires 2020 has been nothing short of unique and a very strange year. On behalf of all the Marina staff we continue to wish everyone a safe and healthy remainder of the year. We would also like to thank you for your continued patience throughout the many changes that has occurred to keep you, our customers, and our staff safe. All in all, fair weather, low fuel prices, and the return of recreational crabbing made for a good 2020 boating season. Below is some important information I'd like to share for the upcoming year.

### **2021 Moorage Rates**

In 2017 City Council adopted the BST Associates moorage rate survey where rates were set for 2017-2020. While that rate study has expired we will be looking into a new study, however per Marina Rules and Regulations, and set within the DMMC, moorage/storage rates will increase by applying 2020's CPI. The table below summarizes the 1.6% increase for the upcoming year. This will be effective January 1<sup>st</sup> 2021. Pre-pay accounts will see the same percentage increase on their annual billing date.

<b>2021 GENERAL MOORAGE RATES</b>			
Per Lineal Foot - Without Leasehold Excise Tax			
<b>Type</b>	<b>2020</b>	<b>Annual Increase</b>	<b>2021</b>
<b>Covered</b>			
20	\$8.49	1.6%	\$8.63
24	\$9.73	1.6%	\$9.89
28	\$10.96	1.6%	\$11.14
30	\$11.91	1.6%	\$12.10
32	\$12.13	1.6%	\$12.32
36	\$13.82	1.6%	\$14.04
40	\$14.10	1.6%	\$14.33
50	\$16.95	1.6%	\$17.22
<b>Open</b>			
20	\$6.83	1.6%	\$6.94
24	\$7.62	1.6%	\$7.74
28	\$8.58	1.6%	\$8.72
32	\$9.37	1.6%	\$9.52
36	\$9.93	1.6%	\$10.09
40	\$10.61	1.6%	\$10.78
50	\$11.99	1.6%	\$12.18
60	\$12.44	1.6%	\$12.64
<b>DRY SHED</b>	\$234.00	1.6%	\$237.74

### **2021 Tenant Parking Permits**

The 2021 Tenant Parking Permits will be available for pick up at the Marina office **after** December 15<sup>th</sup>. These parking permits allow our tenants to park in permit restricted spaces as well as leave a vehicle overnight for up to 7 nights a month. Remember parking permits are not mailed out unless requested and must be arranged in advance to be picked up at the office. A \$1.00 service fee will be added to accounts if mailed. **Violations for not having a valid parking permit displayed will NOT be voided.**

### **Freezing Temperatures & Inclement Weather**

As we all know, inclement weather is a regular occurrence in the Pacific Northwest during the winter months. When high winds are predicted it is recommended for all tenants to check on their vessels before and after these weather patterns occur. You can keep yourself updated on these predicted weather patterns by following any of the local/national weather stations. We also recommend that if water is a necessity for your vessel to keep your water tanks filled at all times. Freezing temperatures will require staff to turn off the water to all docks, at times, without notice to prevent pipes freezing and additional damage to occur. This can last as short as a couple days to a couple weeks pending weather so keep your tanks filled.

### **Walkways/ Docks/ Piers**

Marina policy and Fire Code requires that all dock ways and piers between slips must be kept clear of ALL obstructions. **Please keep personal items stored on your vessel, on your shelf, and/or in your dock box.** Example of personal items but not limited to are: crab/shrimp pots, bins, buckets, fishing gear, boat gear, fuel cans, propane tanks, kayaks etc. If you do not have room for your extras to be stored on your shelf or on your boat they must be taken home. Flammable items such as propane tanks and fuel cans must be stored on/in your vessel or taken home, they cannot be stored on the dock or shelf, no exceptions. Staff will be doing a thorough sweep of all docks this winter and any items remaining on the piers will be removed by staff after March 1, 2020.

### **Insurance Reminder**

Remember that your insurance policy expires on an annual basis, so don't forget to forward a copy of your declarations page prior to your insurance expiration date. Marina policy requires proof of insurance (declarations page) to be on file at all times. **Also, due to new City insurance regulations we will now be requiring a minimum \$500,000 comprehensive liability coverage** listing the City of Des Moines Marina as an additional insured. This change can be performed on you annual renewal date in 2021. You are more than welcome to email a copy to the office or have your agent email it to us at [marinainfo@desmoineswa.gov](mailto:marinainfo@desmoineswa.gov).

### **Vendors**

All tenants are welcome to use any certified vendor for vessel repair/maintenance. However, it is the tenant's responsibility to notify the office in advance should a vendor need our Marina staff to provide them access to the dock without tenant being present. This is for security purposes as well as to prevent any unwanted work to be done to yours or a neighbor's vessel. Vendors without prior tenant approval will not be granted access to Marina docks. Notification of work can be called in or emailed to the office during operating hours (206-824-5700 or email [marinainfo@desmoineswa.gov](mailto:marinainfo@desmoineswa.gov)).

### **Other Updates**

The office will remain closed to the public but staff are on site daily assisting customers thru phone and email. Due to higher call volumes if your call is missed be sure to leave a message so staff know you called and will call you back. At this time the office is predicted to re-open as soon as the State is under Phase 3 guidelines.

We have also had a few staff changes this year. We would like to welcome Chandler to the Service/ Maintenance team. She comes to us with a great background in customer service, marine biology, and nautical knowledge. We are excited to have her on our team. Another staff updated is that Erik, one of our other newer employees, has accepted a position with another company. Erik was an extremely valuable employee and we will greatly miss him but wish him nothing but the best in his new adventure.

As the Marina and Event office continues to provide a multitude of services to a broader community we want our tenants to avoid waiting in a line or missing your call so feel free to email [marinainfo@desmoineswa.gov](mailto:marinainfo@desmoineswa.gov) and someone will get back to you within 1-2 business days. If you have marina maintenance requests (i.e. dock maintenance needs, launch/ haul out requests, etc.) please press option #2 when calling the Marina or email [marinaservice@desmoineswa.gov](mailto:marinaservice@desmoineswa.gov). Payments, notices, copies of documents, or anything you just need to drop off can be put in envelopes with your name and slip number and placed in our secure drop box outside the office front door.

#### **PAYMENT OPTION REMINDER**

We have the ability to store credit/debit cards for our permanent moorage customer accounts. If you wish to keep a card on file please call the Marina office during office hours. Please note that this card will not be visible to any staff person once stored. It will also **not** be automatically charged each month. Tenants will be required to call or email the office to authorize a charge every month.

***SPECIAL NOTE:*** *The fuel system will be going over some major renovation that will involve the dock being shut down for approximately 1 month beginning in January or February 2021. We will keep tenants and all our customers posted on the projected operational/projected completion date(s) as the work occurs. You can find operating fuel docks in Tacoma and Seattle. The pump-out station on the fuel dock may be inoperable during this time as well, however the pump-out on the north linear dock will be operational. We apologize in advance for any inconvenience this may have.*

Current Marina Rules and Regulations can be found on the Marina's website by clicking the 'Moorage' tab.

Unfortunately due to State mandates the Marina will not be hosting the annual *Tenant Appreciation Holiday Party* in December. We hope to pick up this tradition in December of 2021. For those boaters that wish to decorate and come out and be on display in Guest moorage we will be honoring free moorage from the 13<sup>th</sup>-27<sup>th</sup> of December.

Again, I would like to thank you all for your continued understanding and support of the many changes that have occurred and wish you all a healthy and safe Holiday season and the remainder of 2020.

From our family to yours Happy Holidays & Happy New Year!

Sincerely,

Scott Wilkins & the Entire Marina Staff  
City of Des Moines Marina