



City of Des Moines Marina

22307 DOCK AVENUE SOUTH
DES MOINES, WASHINGTON 98198-4627
(206) 824-5700



MOORAGE SUB-LEASE AUTHORIZATION

TO: HARBORMASTER

A. FROM (Tenant Name): _____ SLIP: _____ DATE: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE (main): _____ PHONE: _____

I hereby authorize the Marina to sublease my slip from: _____ thru _____
(Date) (Date)

B. SUBLEASEE:

In accordance with all Marina Rules and Regulations to the following sub-leasee.

SUB-LEASEE (PRINT)		BOAT NAME	
ADDRESS		WN STATE REG #	
CITY		TYPE (Power or Sail)	
STATE	ZIP	MANUFACTURE	
PHONE		COLOR	
EMAIL	BOAT LENGTH	SLIP LENGTH	LIVEBOARD (Y/N)

Subleases are limited to a six month in any twelve-month period. If the tenant has sold his boat the sublease is limited to four months.

A security deposit from the subleasee will be required for any sublease longer than one month. A 30-day written notice must be given by either party to terminate a sublease before the described expiration date or one month's moorage fee or sublease credit will be forfeited.

Any violation of the Marina Rules and Regulations or the Harbor Code may be cause for termination of this lease. This agreement may be terminated by the Harbormaster if it is deemed to be in the best interest of the Marina.

The first or partial month's moorage is due in advance. Subsequent month's moorage will be invoiced and is due by the 15th of the following month. The sub-leasee must purchase an access device from the Marina office for access to the slip that is being subleased.

*Subleasees are charged a \$3.50 per month flat fee for electricity, which includes the first 30 KW hours of use. Any use over 30 KW hours is billed at the actual cost of .08 cents per KW hour. Currently, this **does not apply to storage lot or dry shed tenants.***

By signing this sublease form both tenant and subleasee acknowledge they will be in compliant with all Marina Rules & Regulations as well as The Best Management Practices for Electrical Safety (both documents available online at www.desmoinesmarina.com or hard copies can be picked up at the Marina office).

Subleasee please initial:

X_____	Subleasee will provide proof of ownership of the vessel that will be moored in the Marina before vessel is moored in the <u>Des Moines Marina</u> . Acceptable documents to verify ownership are: <ul style="list-style-type: none"> • A current Washington State Title as provided in Chapter 88.020 RCW. Or Valid USCG Documentation as a vessel of the United States as described in Chapter 88.020 RCW.
X_____	Subleasee will provide proof of insurance in the amount of \$500,000 comprehensive liability, listing the <u>City of Des Moines Marina</u> as an additional insured before vessel is moored in the <u>Des Moines Marina</u> .

Subleasee boat must be removed on day of expiration of this lease agreement or boat will be subject to impound and a \$50.00 per day penalty plus overnight moorage fees.

C. Signatures

By signing this sublease form both tenant and subleasee acknowledge they will remain in compliant with all Marina Rules & Regulations as well as The Best Management Practices for Electrical Safety (both documents available online at www.desmoinesmarina.com or hard copies can be picked up at the Marina office upon request).

TENANT SIGNATURE

SUB-LESSEE SIGNATURE

APPROVED BY: _____
HARBORMASTER OR DESIGNEE

A copy of this agreement will be attached to tenant's Marina file as a permanent part of their record.

STAFF ONLY:

- () *Payment*
- () *Ownership*
- () *Insurance*